

Rochelle Park Board of Education  
Regular Meeting 7:00 P.M.  
January 28, 2020

- I. Call to Order
- II. Roll Call

| Board Member                   | Present | Absent |
|--------------------------------|---------|--------|
| Mr. Scott Kral, Vice President |         |        |
| Mr. Adib Abboud                |         |        |
| Ms. Christina Holz             |         |        |
| Mrs. Teresa Judge-Cravello     |         |        |
| Mr. Gerard Sorrentino          |         |        |
| Ms. Layla Wuthrick             |         |        |
| Mr. Matt Trawinski, President  |         |        |

Others Present:

- Dr. Richard Brockel, Interim Superintendent of Schools
- Mrs. Cheryl Jiosi, Business Administrator/Board Secretary
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Michael Alberta, Principal
- Mr. Rex Leka, Building & Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Recording Secretary

III. PLEDGE OF ALLEGIANCE

IV. Open Public Meeting Act, Chapter 231, P.L. 1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests in discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, in accordance with Chapter 231,P.L. 1975”

V. REPORTS

- A. Interim Superintendent
- B. Business Administrator
- C. Director of Curriculum and Instruction
- D. Principal
- E. PTO

VI. PUBLIC COMMENT (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

VII. Items for Board Action-Resolutions

*School Board Recognition Month in New Jersey*

*Proclamation*

**WHEREAS,** The New Jersey School Boards Association has declared January 2020 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

**WHEREAS,** The Rochelle Park Township Board of Education is one of more than 580 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

**WHEREAS,** The Rochelle Park Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS,** New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

**WHEREAS,** New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS,** School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS,** Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS,** New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

**RESOLVED,** That the Rochelle Park Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2020 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED,** That the Rochelle Park Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Motion by \_\_\_\_\_, second by \_\_\_\_\_,  
Roll Call

BOARD STANDING COMMITTEES B1

B1. Standing Committees:

The acknowledgement of all Standing Committees for 2020 as follows:

Board President is part of all committees.

2020 School Year

| Committees   | Chairperson         | Member              |
|--------------|---------------------|---------------------|
| Curriculum   | Ms. Wuthrick        | Mr. Abboud          |
| Finance      | Mr. Abboud          | Mr. Kral            |
| Facilities   | Mr. Kral            | Mr. Sorrentino      |
| Personnel    | Ms. Holz            | Mr. Kral            |
| Policy       | Mrs. Judge Cravello | Ms. Holz            |
| Negotiations | Mr. Sorrentino      | Mrs. Judge Cravello |

Appointments:

Joint Boards- Mrs. Judge Cravello

NJ/BD School Boards- Ms. Holz

Liaison to Township Committee: Mr. Kral & Mr. Sorrentino

B1.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Routine Matters Resolutions R1-R10**

APPROVAL OF MINUTES

R1. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Interim Superintendent approves the minutes of the following meetings.

- December 10, 2019 Regular & Executive
- January 7, 2020 Annual Reorganization Meeting
- January 14, 2020 Special Executive Meeting
- January 15, 2020 Special Executive Meeting
- January 21, 2020 Special Executive Meeting

ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of December 2019 as listed:

| <u>Enrollment</u>           |       | <u>Left</u>              | <u>Entered</u>          |
|-----------------------------|-------|--------------------------|-------------------------|
| Midland School              | 499   | 1- 1 <sup>st</sup> Grade | 1-1 <sup>st</sup> Grade |
| Hackensack H.S.             | 133.5 | 1-2 <sup>nd</sup> Grade  | 1-5 <sup>th</sup> Grade |
| Academies/Technical Schools | 29    | 1-4 <sup>th</sup> Grade  | 1-6 <sup>th</sup> Grade |
| Totals                      | 661.5 | 1-6 <sup>th</sup> Grade  |                         |
|                             |       | 1-7 <sup>th</sup> Grade  |                         |

| <u>Pupil Attendance</u> |      | <u>Teacher Attendance</u> |       |
|-------------------------|------|---------------------------|-------|
| Possible Days           | 7485 | Possible Days             | 840   |
| Days Present            | 7038 | Days Present              | 804   |
| Days Absent             | 447  | Days Absent               | 36    |
| % Present               | .94% | % Present                 | 95.7% |
| % Absent                | .6%  | % Absent                  | 4.3%  |

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of December 2019 for the Rochelle Park School District.

Fire Drill December 10, 2019  
Security Drill December 16, 2019

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for December 2019 on behalf of the Rochelle Park School District.

December 2019

Reported Cases: 2

Number of Cases open: 0

Number of Cases closed: 2

Number of Incidents determined to be HIB: 0

PARAPROFESSIONAL STATEMENT OF ASSURANCE

R5. RESOLVED: that on the recommendation of the Interim Superintendent, the Board of Education approves the submission of the Statement of Assurance regarding the use of paraprofessional Staff for the 2019-2020 school year, to the New Jersey Department of Education.

POLICY/REGULATIONS

R6. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the second reading and adoption of the following policies/regulations.

7480- Motor Vehicles on School Property  
R7510- Use of School Facilities

JUMP FOR HEART

R7. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education supports the student body in connection with the Jump for Heart, American Heart Association campaign.

TORCH RUN

R8. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education supports the school's participation in the 2020 NJ Law Enforcement Torch Run for Special Olympics on Friday June 5, 2020. This event is open to students in grades 4-8 and is in conjunction with the Rochelle Park Police Department.

OBSERVATION-COLLEGE STUDENT

R9. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves Angelo DiCori a student from The College of NJ to observe a few elementary classrooms in conjunction with his schoolwork in college.

SPECIAL EDUCATION 2019-2020 SCHOOL YEAR

R10. RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the placement change of student ID CST0345 to Holmstead School effective January 6, 2020 to June 30, 2020 at a cost of \$32,808.88.

R1-R10

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Personnel Resolutions P1-P9**

PROFESSIONAL DEVELOPMENT

P1. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Interim Superintendent, approves the participation of the persons named at the following workshops/conferences.

| Name           | Workshop/Conference   | Date       | Cost     |
|----------------|---|------------|----------|
| Hurd, C        | 2020 Assessment DTC Training  | 2/27/20    | \$00     |
| Lender, E      | Ethical & Legal Standards in Victim Services  | 2/21/20    | \$95.00  |
| Lahullier, S   | 2020 Statewide Assessment District Test Coordinator and District Technology Coordinator Training  | 2/27/20    | \$00     |
| Lahullier, S   | NJASA Techspo '20   | 1/30-31/20 | \$475.00 |
| Lahullier, S   | North Jersey Genesis Users Group Meeting  | 1/23/20    | \$.00    |
| Barbarino, N   | Brain Research & Implications for Teaching and Learning<br>(this workshop was previously approved for another staff member; therefore, no additional cost is being accrued) | 1/6/20     | \$200.00 |
| Leithauser, K  | Practical & Effective Treatment Strategies for Sensory Processing Disorder, Autism and ADHD.  | 2/5/2020   | \$.00    |
| Leccese, M     | Using Visible Learning to Maximize Student Success  | 3/18/2020  | \$279.00 |
| Liz Nam        | NJ Tiered System of Supports Certification Training for I&RS/R&I Coordinator and Team Members   | 1/23/2020  | \$150.00 |
| Liz Nam        | Zones of Regulation: A curriculum designed to foster Self-Regulation and emotional control  | 2/5/2020   | \$.00    |
| Liz Nam        | Legal one- Social Media and Cyberbullying Issues in School  | 5/28/2020  | \$150.00 |
| Cheryl Jiosi   | LRFP Workshop   | 2/5/2020   | \$.00    |
| Josephine Hong | Google Quiz for Math (change of date- no increase in cost)  | 2/13/2020  | \$200.00 |

UNPAID LEAVE REQUEST

P2. RESOLVED: upon the recommendation of the Interim Superintendent that the Board of Education approve a 3-day unpaid leave for employee # 40305 at the employee's request on March 4, 5, & 6, 2020.

TUITION REIMBURSEMENT

P3. RESOLVED: that on the recommendation of the Interim Superintendent, the Board of Education approves (pending official transcripts) the first half of tuition reimbursement for courses taken during the fall of 2019-2020 school year as follows:

|                     |           |             |
|---------------------|-----------|-------------|
| Kaitlyn Gallagher   | 3 Credits | \$ 1,050.75 |
| Stephanie Fernandes | 3 Credits | \$ 1,050.75 |
| Allison Sparaga     | 3 Credits | \$ 1,050.75 |
| Suk Nam             | 3 Credits | \$ 161.50   |
| Alison Sherry       | 1 Credit  | \$ 350.25   |

Malvina Leka                                3 Credits                    \$ 516.50

School Committee

P4. RESOLVED: that upon the recommendation of the Interim Superintendent, the Board of Education approves the following faculty members to the Honor Society Committee for the 2019-2020 school year.

|                   |                   |                  |
|-------------------|-------------------|------------------|
| Teacher #35519685 | Teacher# 83596973 | Teacher#55338768 |
| Teacher# 91014209 | Teacher#25828343  |                  |

SUBSTITUTES

P5. RESOLVED: upon the recommendation of the Interim Superintendent that the Board of Education approves the following individuals to the Substitute Teacher list, for the 2019-2020 school year.

Claudette Geoffroy  
Hanan Zaban  
Soha Mustafa

MENTOR

P6. RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education appoints the following teachers as mentors for novice teachers as shown below:

| <u>Mentor</u>   | <u>Mentee</u> | <u>Fee</u>   |
|-----------------|---------------|--------------|
| Lauren Cherello | Ji Yon Kim    | \$1,000.00 * |

\*To be paid by mentee thru payroll deductions.

8<sup>th</sup> GRADE TRIP CHAPERONES

P7. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the following personnel as Chaperones for the 8<sup>th</sup> Grade trip to Washington DC, stipend for one night and one night paid by the 8<sup>th</sup> grade parents for a total of \$260. per teacher.

|                        |          |                       |          |
|------------------------|----------|-----------------------|----------|
| Jeff Grossman          | \$260.00 | Jennifer O'Brien (PE) | \$260.00 |
| Lisa Fletcher          | \$260.00 | Sheryl Meyers         | \$260.00 |
| Jennifer O'Brien (Art) | \$260.00 |                       |          |

8<sup>th</sup> GRADE TRIP CHAPERONE

P8. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves Michael Alberta as a Chaperone for the 8<sup>th</sup> Grade trip to Washington DC.

BREAKFAST DUTY

P9. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves Jessica Cohen to the list of Breakfast Duty and removes Emily Kotwica from the list for the remainder of the 2019-2020 school year.

P1-P9

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Finance Resolutions F1-F16**

**BILLS LIST**

F1. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Interim Superintendent, approves the second December 2019 bill list attached and listed below.

|                                 |               |
|---------------------------------|---------------|
| A. General Funds- Fund 10& 11   | \$ 325,589.10 |
| B. Federal Grant – Fund 20      | \$ 7,079.93   |
| C. Referendum Account-Fund 30   | \$ 8,643.76   |
| D. Cafeteria- Fund 60           | \$ 3,416.57   |
| E. Afterschool Program- Fund 61 | \$ 18,092.12  |
| TOTAL PAYMENTS FOR December     | \$ 362,821.48 |

TOTAL DISBURSEMENTS

ATTACHEMENT 1

F2. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Interim Superintendent, approves the January 2020 bill list attached and listed below.

|                                   |               |
|-----------------------------------|---------------|
| C. General Funds- Fund 10& 11 &12 | \$ 742,901.72 |
| D. Federal Grant – Fund 20        | \$ 20,942.10  |
| E. Referendum Account-Fund 30     | \$ .00        |
| D. Cafeteria- Fund 60             | \$ 11562.15   |
| E. Afterschool Program- Fund 61   | \$ 944.03     |
| TOTAL PAYMENTS FOR January        | \$776,350.00  |

TOTAL DISBURSEMENTS

ATTACHEMENT 2

**CHECK RUN**

F3. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Interim Superintendent, authorizes a check run for the month of January 2020 with the amounts to be approved at the February 2020 meeting.

**PAYROLL AUTHORIZATION**

F4. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the payroll for December 2019 as follows:

| December 2019      |              |
|--------------------|--------------|
| Fund Gross Payroll |              |
| Fund 10            | \$613,720.30 |
| Fund 20            | \$3,567.90   |
| Fund 61            | \$17,208.58  |
| Fund 62            | .00          |
| Total              | \$634,469.78 |

**SECRETARY & TREASURER’S REPORTS**

F5. RESOLVED, upon the recommendation of the Interim Superintendent, that the Rochelle Park Board of Education accepts, and affixes to the minutes, the Board Secretary’s and Treasurer’s Financial Reports for the month of November, 2019.

STUDENT ACTIVITIES

F6. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the Student Activities report for the month of November, 2019.

TRANSFERS

F7. RESOLVED, upon the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the line item transfers for November, 2019.

CERTIFICATIONS

F8. RESOLVED, upon the recommendation of the Interim Superintendent, as per New Jersey Administrative Code and New Jersey Statutes Annotated legislation and requirements, the following statement is approved:

Pursuant to N.J.A.C.6A:23-2.11(c), I certify that as of November 30, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1, and

Pursuant to N.J.A.C. 6a:23-2.11(c), I certify that in November, 2019 no budgetary line item account has been over-expended in violation of N.J.A.C.6:20-2.11 (a).

Cheryl Jiosi, Business Administrator/Board Secretary

SECRETARY & TREASURER'S REPORTS

F9. RESOLVED, upon the recommendation of the Interim Superintendent, that the Rochelle Park Board of Education accepts, and affixes to the minutes, the Board Secretary's and Treasurer's Financial Reports for the month of December, 2019.

STUDENT ACTIVITIES

F10. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the Student Activities report for the month of December, 2019.

TRANSFERS

F11. RESOLVED, upon the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the line item transfers for December, 2019.

CERTIFICATIONS

F12. RESOLVED, upon the recommendation of the Interim Superintendent, as per New Jersey Administrative Code and New Jersey Statutes Annotated legislation and requirements, the following statement is approved:

Pursuant to N.J.A.C.6A:23-2.11(c), I certify that as of December 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1, and

Pursuant to N.J.A.C. 6a:23-2.11(c), I certify that in December, 2019 no budgetary line item account has been over-expended in violation of N.J.A.C.6:20-2.11 (a).

Cheryl Jiosi, Business Administrator/Board Secretary



GRANTS FROM PRIVATE SOURCES

F13. RESOLVED: upon the recommendation of the Interim Superintendent, the Rochelle Park Board of Education accepts the *ExxonMobil Grant* award in the amount of \$500.00 to be used for the purpose of Science, Math, and STEM programs.

TITLE I SALARY

F14. RESOLVED: upon the recommendation of the Interim Superintendent, the Board approves the use of Title I funds in the amount of \$54,584 to be used towards the salary of Nancy Oliver, Basic Skills teacher, for the 2019-2020 school year.

STATE HEALTH BENEFITS

F15. BE IT RESOLVED: The Rochelle Park Board of Education hereby elects to participate in the Health Program provided by the New Jersey State Health Benefits Act of the State of New Jersey (N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2) and to authorize coverage for all employees and their dependents thereunder in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefits Commission.

We elect to participate in the Employee Prescription defined by N.J.S.A. 52:14-17.25 et seq. and authorize coverage for all employees and their dependents in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefit Commission.

We will be maintaining Delta Dental as our dental plan.

We elect 30 hours per week (average) as the minimum requirements for full time status in accordance with N.J.A.C. 17:9-4.6.

As a participating employer we will remit to the State Treasury all charges due on account of employee and dependent coverage and periodic charges in accordance with the requirements of the statute and the rules and regulations duly promulgated thereunder.

We hereby appoint Cheryl Jiosi, Business Administrator to act as Certifying Officer in the administration of this program.

This resolution shall take effect immediately and coverage shall be effective as of January 1, 2020.

CONTRACTS

F16. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education accepts the quote from Last Pass for password security management program for use by administration at a cost of \$336.

EXTRA DUTY

F17. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approves Sheryl Meyers to provide nursing services to a student during gymnastics club afterschool as determined by the student's 504 plan at a cost of \$32 per hour.

CONTRACTS

F18. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education accepts the quote from Measuring Up Live for grades 3 and 4 for reading and math programs at a cost of \$1345.20.

CONTRACTS

F19. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education accepts the quote from AHERA Consultants for a 3-year re-inspection as required by the Asbestos Hazard Emergency Response Act at a cost of \$840.

CONTRACTS

F20. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education accepts two quotes from NJ Air Quality for HVAC Duct cleaning at a cost of \$1,495 and \$2,895.

**F1-F20**

Motion\_\_\_\_\_ Second\_\_\_\_\_

VIII. PUBLIC COMMENT (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

IX. ANNOUNCEMENT: The next regular meeting of the Rochelle Park Board of Education will be held on February 25, 2020 in the Midland School Library at 7:00 PM.

X. EXECUTIVE SESSION

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include \_\_\_\_\_.

Motion\_\_\_\_\_ Second\_\_\_\_\_

XI. ADJOURNMENT:

Motion\_\_\_\_\_ Second\_\_\_\_\_